

PLEASE PRINT ALL INFORMATION REQUESTED EXCEPT SIGNATURE

This application is current for sixty (60) days only, thereafter, if you have not heard from us and still wish to be considered for employment, it will be necessary for you to fill out a new application.

PERSONAL INFORMATION

Name: _____ Date: _____
Last First Middle

Present Address: _____
No. Street City State Zip

How Long: _____ Are you at least 18 years of age? Yes No

Telephone No: _(____) _____

Referred by? _____

EMPLOYMENT DESIRED

Position applied for? _____

Salary Desired (be specific)? _____ Are you employed now? _____

If so, can we contact your present employer? YES NO

Date you can start? _____ Ever applied with Joeris before? _____

Have you ever been employed by Joeris? Yes No From: _____ To: _____

Are you related to any Joeris employee: Yes No Please Identify: _____

EDUCATION

	Name of School	Location	Circle Last Year Completed	Did You Graduate? (please circle)
High School			10 11 12	Yes No
College			1 2 3 4	Yes No
Trade or Business School			1 2 3 4	Yes No

Subjects Studied and /or Degrees Received:

Special qualifications and skills (licenses, skill with machines, publications, public speaking, membership in professional organizations):

Awards, honors, and fellowships received: _____

Computer skills (operating systems, software, programming, etc.): _____

WORK EXPERIENCE: Please list your work experience for the **past five years** beginning with your most recent job held. If you were self-employed, give firm name. **Attach additional sheets if necessary.**

Name of Employer Address City, State, Zip Code Phone Number	Name of Last Supervisor	Employment Dates	Pay or Salary
		From	Start
		To	Final
Your Last Job Title			

Reason for Leaving (be specific):
 List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of Employer Address City, State, Zip Code Phone Number	Name of Last Supervisor	Employment Dates	Pay or Salary
		From	Start
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 List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Name of Employer Address City, State, Zip Code Phone Number	Name of Last Supervisor	Employment Dates	Pay or Salary
		From	Start
		To	Final
Your Last Job Title			

Reason for Leaving (be specific):
 List the jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company.

Have you ever been convicted, pled guilty or no contest to a felony offense? If so, please explain. For purpose of employment with Joeris General Contractors, Ltd., "convictions" include sentenced to confinement, paid fine, time served, placed on probation (including deferred adjudication) and court-ordered restitution. **Note: A conviction does not automatically mean that you cannot be considered for employment; however, any misrepresentations, omissions, or falsifications will result in your application being rejected.**

Yes No Details _____

I agree to immediately notify Joeris General Contractors, Ltd. if I am convicted of, receive deferred adjudication in, or otherwise plead guilty or no contest to a felony, or any crime involving dishonesty or a breach of trust, while my application is pending or during my period of employment, if hired.

Signature of Applicant: _____

REFERENCES

Please list (3) three references other than relatives or previous employers

1. Name:		Occupation:	
Telephone: Daytime/work:		Evening/home:	
Present Business or Home Address (include city, state, zip)			Known how many years:
2. Name:		Occupation:	
Telephone: Daytime/work:		Evening/home:	
Present Business or Home Address (include city, state, zip)			Known how many years:
3. Name:		Occupation:	
Telephone: Daytime/work:		Evening/home:	
Present Business or Home Address (include city, state, zip)			Known how many years:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements, and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Joeris General Contractors, Ltd., or otherwise to change in any respect the employment-at-will relationship between it and the undersigned, and that relationship cannot be altered except by a written instrument signed by the President of the Company. Both the undersigned and Joeris General Contractors, Ltd., may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I authorize the investigation of all matters contained in this application and hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and other, and hereby release the Company from any liability as a result of such contact.

I also understand that (1) the Company has a Drug and Alcohol Policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such Policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such Policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that if hired, I must provide proof of U.S. Citizenship or verification of my legal right to work in the United States. I also understand that in connection with my employment or application for employment, consumer reports may be requested. These reports may include names and dates of previous employers, reason for termination of employment, work experience, accidents, academic history, professional credentials, and drug/alcohol use.

I further understand that my employment with this Company shall be probationary for a period of ninety (90) days, and further that at any time during the probationary period and thereafter, my employment relationship with the Company is terminable at will for any reason by either party.

Signature of Applicant: _____

Date Signed: _____

Joeris General Contractors, Ltd. is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, citizenship, age or disability.

Thank you for completing this application form and for your interest in



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